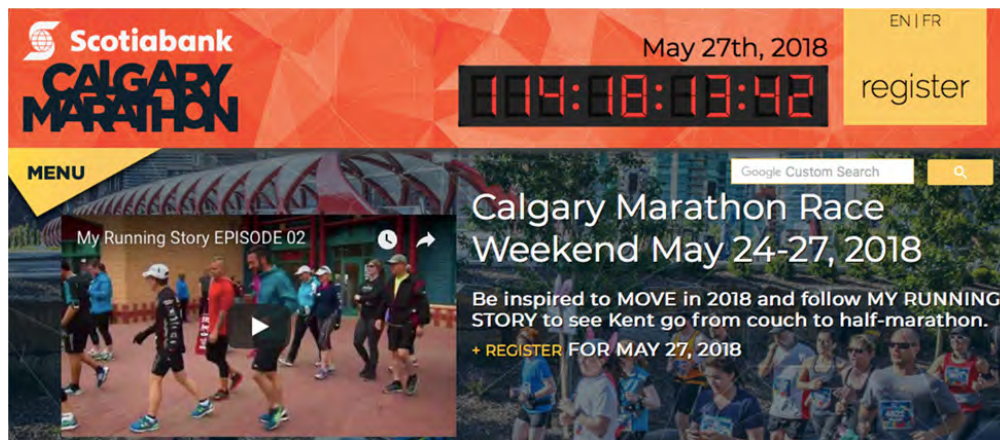


REGISTRATION PROCESS

Follow these steps to register through the [website](#) or click [HERE](#) to take you straight to the registration page.

1. Go to <http://www.calgarymarathon.com> and click on REGISTER top right.



2. Scroll down to see another [REGISTER HERE](#).

Scotiabank Kids \$25.00 \$25.00 \$25.00
Marathon

Please Note: There are fees + GST on all race fees.

[REGISTER HERE](#)

[Race Roster](#) is our registration partner.

*The Scotiabank Calgary Marathon does not guarantee the size of your technical t-shirt. A race day t-shirt exchange will be on site, bring your technical tee to trade it for another size if you don't receive the size you want.

You can still register in person for any race categories that still have room and are not sold out at the 2018 Scotiabank Calgary Marathon Health and Wellness Expo and Race Package Pick Up.

Please Note: On site Registration will close at Noon on Saturday May 26th, 2018. NO new registrations will be accepted past this time.

Expo Location

The Big Four. Stampede Park

3. Scroll down to see the detail of each race and then click on REGISTER at the bottom or on the right.

The screenshot shows the Race Roster website interface. On the left is a sidebar with navigation links: Register, Gift Registrations, Confirm Registration, and Promote Event. Below these is a social media section for the 'Calgary ...' Facebook page. The main content area is titled 'Scotiabank Calgary Marathon 2018' and includes a video player for the 2017 marathon. Below the video is a table for 'Registration Fees'.

| Registration Fees | |
|------------------------------|------------------------|
| 50k Ultra | |
| *Price before taxes and fees | |
| Sep 18 - Feb 28 | Current price \$125.00 |
| Mar 1 - May 21 | \$150.00 |

On the right side of the main content area, there are three yellow buttons: REGISTER, REGISTER FOR SERIES, and BUY AS A GIFT. Below these are event details: Sun, May 27, 2018, 7:00 AM MDT; 1410 Olympic Way SE, Calgary, AB, Canada; and a 'Follow' button showing 7,824 followers.

4. A pop up box will appear for your [Race Roster](#) username and password or to asking you to create one. If you are already signed in then you will bypass this page. Race Roster is the Race Registration company and it will link your information to your fundraising pages!

The screenshot shows a 'Let's Get Started' pop-up box. On the left is a red sidebar with the Scotiabank CALGARY MARATHON logo and the Race Roster logo. The main area contains a login form with the following fields and options:

- What is your email address? (Email Address input field)
- Do you have a Race Roster password?
- ☐ No, I want to create a password.
- ☒ Yes, I have a password.
- (Enter Password input field)
- [Forgot password?](#)
- SIGN IN** button
- Or, Log in with Facebook button

Below the sidebar, a message reads: 'Welcome To Race Roster, our online registration partner. Please sign in to proceed.'

- Once you have created your account please proceed with the registration details for the race you want to run.

The screenshot shows a registration page for a charity challenge. At the top, a breadcrumb trail reads: Event Details > Register > Waiver > Scotiabank Employee Verification > Scotiabank Charity Challenge > Checkout. Below this, a red header bar indicates 'Participant #1'. A grey box prompts the user to 'Select Event for Participant 1'. A list of events follows, each with a radio button and its price before taxes and fees:

- ☐ 50k Ultra (\$125.00) *Price before taxes and fees
- ☐ Scotiabank 42.2KM (\$110.00) *Price before taxes and fees
- ☐ Centaur Subaru 21.1KM (\$90.00) *Price before taxes and fees
- ☐ Jugo Juice 10KM (\$55.00) *Price before taxes and fees
- ☐ GoodLife Fitness 5KM Walk & Run (\$40.00) *Price before taxes and fees
- ☐ Scotiabank Kids Marathon (Ages 12 & Under) (\$25.00) *Price before taxes and fees

PLEASE NOTE FOR THE CHARITY CHALLENGE IF YOU HAVE SEVERAL PEOPLE THAT WILL WANT SEPARATE FUNDRAISING ACCOUNTS YOU MUST SUBMIT SEPARATE REGISTRATIONS.

- Once you select a distance you will be prompted to enter your personal information. Please fill this in along with the additional questions and let us know if you want Scotiabank Calgary Marathon Swag! Many fields are mandatory on this page and the program won't let you continue if you miss a mandatory question.

The screenshot shows the 'Registration Information' section of the registration page. At the top, the 'RACE ROSTER' logo is visible, along with links for 'Event Details', 'Contact', 'Sign Out', and a 'Menu' icon. The form is titled 'Registration Information' and asks 'I would like to register:'. Below this, there are two radio buttons: 'Myself' (selected) and 'Someone Else'. The form contains several fields for personal information:

- First Name:** Maureen
- Last Name:** MacDonald
- Date of Birth:** 11/11/1980
- Sex:** Female
- Email:** charitychallenge@calgarymarathon.com
- Phone Number:** 403-830-4950
- Address:** 516 49th Avenue SW
- City:** Calgary
- ZIP/Postal Code:** T2S 1G5
- Country:** Canada
- State/Province:** Alberta

7. If you have a Charity PIN Code this will be entered later in the process. ***Note – Your charity PIN Code is NOT the same as the Promo Code prompted here. Click on CONTINUE. You can only register one person at a time for the Charity Challenge so if you are adding another person to register for a race, they will not automatically be registered for the Charity Challenge as well.


ITAB Medal Personalization OPTIONAL

\$13.00

The ITAB is a plate, engraved with your name and finish time, which fits on the back of your specially designed medal. On completion of your event, the ITAB will be mailed to you. A great way to celebrate your event.

Option: Yes

☐ Add to order



Centaur Subaru 21.1KM Technical T-Shirt INCLUDED

Option

Womans Small (755 remaining)

Promo Code or Gift Code (NOT APPLICABLE FOR CHARITY CHALLENGE PIN CODES)

Promo Code or Gift Code (NOT APPLICABLE FOR CHARITY CHALLENGE PIN CODES)

ADD ANOTHER REGISTRANT

CONTINUE

8. Read the waiver and click on I Agree to Waiver and CONTINUE.

RACE ROSTER

< Event Details

Contact

Sign Out

Menu

Event Details > Register > **Waiver** > Scotiabank Employee Verification > Scotiabank Charity Challenge > Checkout

Waivers and additional terms for participant #1 - Maureen MacDonald

Please read the following documents carefully

☐ I agree to [Waiver](#)

WAIVER, RELEASE, CONSENT, INDEMNITY and ACCEPTANCE OF RISKS for ALL SCOTIABANK CALGARY MARATHON RACES

I understand, assume and accept all risks and dangers associated with participating in the Scotiabank Calgary Marathon, including the 50K, Full Marathon, Half Marathon, 10K road race, 5K road race and/or the Kids marathon race. I hereby affirm that I have trained for and am physically capable of fully participating in and completing whichever of the Races that I have chosen to participate in. I recognize that the Races are being conducted under the auspices of the Calgary Marathon Society also referred to as Run Calgary, a registered not-for-profit entity in the Province of Alberta. I understand and agree to comply with the rules, regulations and instructions for the above-mentioned races. In consideration of my participation in any of the Races, I waive and release any and all claims for any injuries, losses or damages, including loss of life, that I may have against the Calgary Marathon Society and its directors, officers, employees and/or agents, all race volunteers and organizers, all sponsors and/or their agents or representatives.

CONTINUE

9. Are you a Scotiabank Employee? If you are please click on YES and fill in your employee email address, Transit Number and choose a participation option or click NO to continue.

The screenshot shows the RACE ROSTER website interface. At the top, there is a navigation bar with the RACE ROSTER logo, a link to Event Details, and links for Contact, Sign Out, and a Menu. Below the navigation bar, a breadcrumb trail reads: Event Details > Register > Waiver > **Scotiabank Employee Verification** > Scotiabank Charity Challenge > Checkout. The main content area is titled "Scotiabank Employee Verification" and contains the question "Are you a Scotiabank Employee?". Below the question are two buttons: a green "YES" button and a yellow "NO" button.

10. Click on YES for the Scotiabank Charity Challenge.

The screenshot shows the RACE ROSTER website interface. At the top, there is a navigation bar with the RACE ROSTER logo, a link to Event Details, and links for Contact, Sign Out, and a Menu. Below the navigation bar, a breadcrumb trail reads: Event Details > Register > Waiver > Scotiabank Employee Verification > **Scotiabank Charity Challenge** > Checkout. The main content area is titled "Scotiabank Charity Challenge" and contains the question "Do you want to participate in the Scotiabank Charity Challenge as a fundraiser or make a donation?". Below the question are two buttons: a green "YES" button and a yellow "NO" button.

11. Select the Charity you would like to support, enter the PIN CODE (if applicable – this is for the 10 free entries and additional discounted entries) and choose to MAKE A DONATION or CREATE A FUNDRAISING PAGE. (Please note if you want to create a page and make a donation this can be done at the end of the CREATE A FUNDRAISING PAGE section).

The screenshot shows the 'Scotiabank Charity Challenge' registration page. At the top, there is a navigation bar with the 'RACEROSTER' logo, a 'Event Details' link, and links for 'Contact', 'Sign Out', and a 'Menu' icon. The main heading is 'Scotiabank Charity Challenge'. Below it, a question asks: 'Do you want to participate in the Scotiabank Charity Challenge as a fundraiser or make a donation?'. There are two buttons: a green 'YES' button and a yellow 'NO' button. Below these buttons, there is a section titled 'Choose a Charity' with a dropdown menu. The dropdown is open, showing 'Spinal Cord Injury Alberta' as the selected option. Below the dropdown, there is a text input field for 'Charity Pin Code (if applicable)'. Below that, there is a text input field for 'Your Charity Pin Code'.

12. Create your fundraising page. Set up your Artez Username and password (please make note of this so you can log into your fundraising pages). You can also set your fundraising goal and/or donate personally here. Click on CONTINUE TO PAYMENT.

If you want more information on the PIN code or if your code doesn't work, please contact the selected charity before completing this form. This code gives you access to discount rates, but it is not mandatory.

I would like to create a fundraising account or make a donation

Create Scotiabank Charity Challenge Fundraising Account (via Artez)

Create Scotiabank Charity Challenge Fundraising Account (via Artez)

Preferred Artez Username

CHECK AVAILABILITY

Artez Password

Fundraising Goal (optional)

\$

Donate (optional)

Please enter the donation amount
This donation will be processed separately by Artez.

\$

This donation will appear on your personal fundraising page and it will help you to reach your fundraising goal.

13. You are now at your Order Summary. If you used a PIN CODE there should be no charge or a discount will show. Click on SUBMIT ORDER.

The screenshot shows the 'Checkout' page of the Race Roster website. The breadcrumb trail at the top reads: Event Details > Register > Waiver > Scotiabank Employee Verification > Scotiabank Charity Challenge > Checkout. The page is divided into two main sections: 'Billing Information' and 'Order Details'.

Billing Information:

- Copy from participant: Select...
- First Name: Maureen
- Last Name: MacDonald
- Email Address: charitychallenge@calgarymarathon.com
- Phone Number: 403-830-4950
- Address: 516 49th Avenue SW
- City: Calgary
- ZIP/Postal Code: T2S 1G5
- Country: Canada
- State/Province: Alberta

☐ Please send me updates on event promotions and news from Race Roster. By clicking "Submit Order", I acknowledge that I have read and agree with the Race Roster terms of service & privacy policy.

Order Details:

Scotiabank Calgary Marathon 2018
1410 Olympic Way SE, Calgary, AB, Canada

Participant #1

| | |
|-------|---------------------------------|
| Name | Maureen MacDonald |
| Event | GoodLife Fitness 5KM Walk & Run |

REGISTRATION & ADD-ONS

| | |
|--|---------|
| Registration Fee | \$40.00 |
| + GoodLife Fitness 5KM Walk & Run Technic... | \$0.00 |
| Registration & Add-On Sub-total | \$40.00 |

DISCOUNTS & PROMO CODES

| | |
|--------------------------------|----------|
| Promo Code - 18CASSIE | -\$40.00 |
| Discount & Promo Code Subtotal | -\$40.00 |

PARTICIPANT TOTAL \$0.00

Order Summary

| | |
|------------------------|---------------|
| Registration Total | \$0.00 |
| GST | \$0.00 |
| Processing Fee | \$0.00 |
| Total Due (CAD) | \$0.00 |

SUBMIT ORDER

14. To enter your personal fundraising page please see the bottom right corner and click on the yellow button (your chosen charity). Please note, you can also enter your fundraising page by logging directly in to Artez with the link provided in your confirmation email.

The screenshot shows the confirmation page for the Scotiabank Calgary Marathon 2018. It includes a success message, a thank you note, and a link to the training group. At the bottom, there is a section for sharing the event and a link to the personal fundraising page.

Scotiabank CALGARY MARATHON

You have successfully registered for Scotiabank Calgary Marathon 2018. Details regarding your registration, and updates on the event will be sent to your email address on file (charitychallenge@calgarymarathon.com). If you have any questions concerning the event, please contact Steph Symington at 4032642996 or info@calgarymarathon.com

Thank you for registering for the 2018 Scotiabank Calgary Marathon. We will be adding more events and details as they become available so make sure you stay subscribed to our e-news and follow us on Facebook, Instagram and Twitter to keep up to date on important race information! See you on May 27th 2018.

Looking for a training group? Register for a clinic at The Running Room. More info at <https://www.events.runningroom.com/training/>

Share this event and earn 5.00%!

Want to earn extra money? Share this event with your friends and you will receive 5.00% of registration fee for each person who signs up using your unique referral link!

I just registered for Scotiabank Calgary Marathon 2018 using Race Roster. Join me - <https://raceroster.com/events/2018/12976/scotiabank-calgary-marathon-2018?aff=H9X9J>

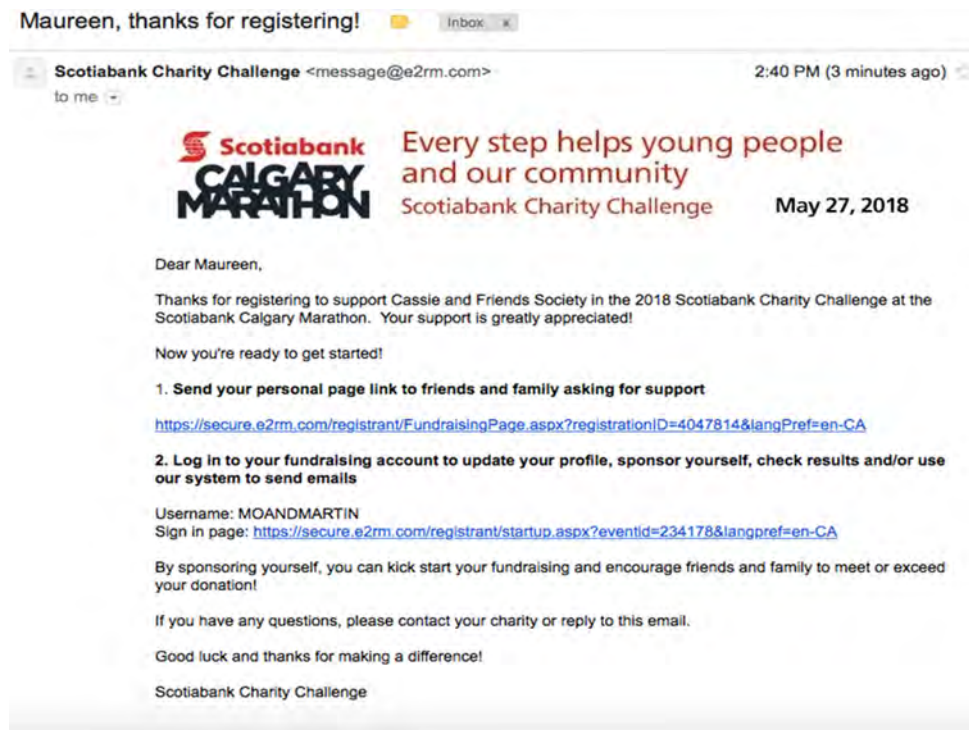
Share on Facebook **Tweet This** **Share via Email** **Share on Google+**

Scotiabank Charity Challenge

Please click the charity button below to sign in to your personal online fundraising account, customize your page and start fundraising.

CASSIE AND FRIENDS SOCIETY

15. You will also receive an email confirming your registration in the Scotiabank Charity Challenge. From here you will be provided a link to share with others to donate as well as your link to get you back to your fundraising page (you just need your password).



16. You are done! Now you are ready to get sponsors, recruit friends to your team and, most importantly, raise much needed funds for your favourite charity.